

Public Charter School Criteria

Charter Status

SCORING

The scoring rubric defines the level of quality evidenced in the proposal. The value (5, 3, or 1) of the rubric is multiplied against the weighting given in parenthesis for each criterion. The Total score or number of points is determined by adding each of those scores together. Weighting (#) and points (#) are given for each general section, and weighting is also designated for each criterion. The total application points possible for **1) Overview, 2) Education Program/Student Achievement, 3) Organization and Structure, 4) Facilities, 5) Compliance Agreement, 6) Education Program/Student Achievement** is **1000** using a multiplier. The total number of points possible is based on the weighting multiplied by the highest rubric value or 5. The criteria and the rubric in this document are the same used by reviewers to score applications.

Part I

1) Overview

Mission and Vision:

- The mission and broad goal of the charter school is described
- How the goals and mission were established is clear
- Describe the characteristics of the community where the charter school will be located

Mission:

0-1	Few or none of the criteria in the category are adequately addressed in the written description for this area. Little evidence to support and indicate effective practice and proposed results is present.
2-3	Most of the criteria in the category are addressed in the written description for this area. The evidence that is included adequately indicates effective practice and proposed results.
4-5	All criteria in the category are comprehensively addressed in the written description of performance in this area. The evidence included is detailed and thorough with information that clearly substantiates effective practice and proposed results.

Score: _____ x 8 = (40 Points Possible)

Purpose:

- **Justification of why the Charter is being formed**
- **Anticipated outcomes and the relationships to the charter mission is clear**
- **Detailed descriptions of how the charter school will monitor progress and achieve results**
- **Student needs that will be addressed through the charter school are described**

Purpose:

0-1	Few or none of the criteria in the category are adequately addressed in the written description for this area. Little evidence to support and indicate effective practice and proposed results is present.
2-3	Most of the criteria in the category are addressed in the written description for this area. The evidence that is included adequately indicates effective practice and proposed results.
4-5	All criteria in the category are comprehensively addressed in the written description of performance in this area. The evidence included is detailed and thorough with information that clearly substantiates effective practice and proposed results.

Score: _____ x 6 = (30 Points Possible)

Innovation:

- **Innovative approaches that will be used in the charter school are described and align with mission**
- **A detailed description of how the Charter will increase learning opportunities for students is needed**

Innovation:

0-1	Few or none of the criteria in the category are adequately addressed in the written description for this area. Little evidence to support and indicate effective practice and proposed results is present.
2-3	Most of the criteria in the category are addressed in the written description for this area. The evidence that is included adequately indicates effective practice and proposed results.
4-5	All criteria in the category are comprehensively addressed in the written description of performance in this area. The evidence included is detailed and thorough with information that clearly substantiates effective practice and proposed results.

Score: _____ x 4 = (20 Points Possible)

Specialized Focus:

- A description of the specialized focus of the charter is provided
- The justification for the focus is clear

Specialized Focus:

0-1	Few or none of the criteria in the category are adequately addressed in the written description for this area. Little evidence to support and indicate effective practice and proposed results is present.
2-3	Most of the criteria in the category are addressed in the written description for this area. The evidence that is included adequately indicates effective practice and proposed results.
4-5	All criteria in the category are comprehensively addressed in the written description of performance in this area. The evidence included is detailed and thorough with information that clearly substantiates effective practice and proposed results.

Score: _____ x 2 = (10 Points Possible)

2) Education Program/Student Achievement

Performance Goals and Objectives (Education Goals):

- A list and explanation of the academic goals established for the charter school is provided. Each academic goal must be included:
 - Be challenging and measurable
 - Contain specific achievement indicators
 - Include timeline for achievement
 - Align with the mission of the population to be served
 - Align with grade level or age appropriate student groups
 - Align with academic area focus and must include reading, math and science at the required levels
- The non-academic goals specific to the school are listed
- An explanation for the selection of the non-academic goals is provided.

Note: Each goal must be measurable and align with Charter mission.

Performance Goals and Objectives:

0-1	Few or none of the criteria in the category are adequately addressed in the written description for this area. Little evidence to support and indicate effective practice and proposed results is present.
2-3	Most of the criteria in the category are addressed in the written description for this area. The evidence that is included adequately indicates effective practice and proposed results.
4-5	All criteria in the category are comprehensively addressed in the written description of performance in this area. The evidence included is detailed and thorough with information that clearly substantiates effective practice and proposed results.

Score: _____ x 30 = (150 Points Possible)

Education Program:

- Describe the educational program(s) to be used
- Describe how the charter school will increase student achievement
- Describe the relationship between charter school's educational goals and the district goals
- Description of how will students be grouped for instruction
- Topics and criteria are listed and addressed from pages 11 & 12 of the application package (Planning Section). If this has been addressed previously, the pages should be referenced in the narrative of where this information can be found

Education Program:

0-1	Few or none of the criteria in the category are adequately addressed in the written description for this area. Little evidence to support and indicate effective practice and proposed results is present.
2-3	Most of the criteria in the category are addressed in the written description for this area. The evidence that is included adequately indicates effective practice and proposed results.
4-5	All criteria in the category are comprehensively addressed in the written description of performance in this area. The evidence included is detailed and thorough with information that clearly substantiates effective practice and proposed results.

Score: _____ x 30 = (150 Points Possible)

Assessment Plan:

- Describe the process to be used to establish baselines for incoming students
- List the assessments that will be administered annually
- Describe the specific school assessments to be used
- Description of the process to be used in making evaluative comparisons, interpreting the data and how will it be used to determine the academic progress of all students
- Describe the process for reporting student progress to local school board, parents and Iowa Department of Education

Assessment Plan:

0-1	Few or none of the criteria in the category are adequately addressed in the written description for this area. Little evidence to support and indicate effective practice and proposed results is present.
2-3	Most of the criteria in the category are addressed in the written description for this area. The evidence that is included adequately indicates effective practice and proposed results.
4-5	All criteria in the category are comprehensively addressed in the written description of performance in this area. The evidence included is detailed and thorough with information that clearly substantiates effective practice and proposed results.

Score: _____ x 30 = (100 Points Possible)

3) Organization and Structure

Governance:

- The implementation timeline is described
- Description of local school board involvement provides the name, qualifications and process of selecting the Charter school manager
- The Advisory Council relationship to the Charter and the local school board is clear
- Process for parent involvement is described
- A description of the reporting charter implementation process is provided and includes reports to the local school board, parents, the Advisory committee and the State Board of Education
- Policies have been adopted for areas such as grievances, conduct and supervision

Governance:

0-1	Few or none of the criteria in the category are adequately addressed in the written description for this area. Little evidence to support and indicate effective practice and proposed results is present.
2-3	Most of the criteria in the category are addressed in the written description for this area. The evidence that is included adequately indicates effective practice and proposed results.
4-5	All criteria in the category are comprehensively addressed in the written description of performance in this area. The evidence included is detailed and thorough with information that clearly substantiates effective practice and proposed results.

Score: _____ x 6 = (30 Points Possible)

Advisory Council:

- Members of the Charter school Advisory Council are identified
- List the process for appointing members to the Council
- Describe the roles and responsibilities of the Advisory Council
- Explanation of the timeline and process for working with the local school board

Advisory Council:

0-1	Few or none of the criteria in the category are adequately addressed in the written description for this area. Little evidence to support and indicate effective practice and proposed results is present.
2-3	Most of the criteria in the category are addressed in the written description for this area. The evidence that is included adequately indicates effective practice and proposed results.
4-5	All criteria in the category are comprehensively addressed in the written description of performance in this area. The evidence included is detailed and thorough with information that clearly substantiates effective practice and proposed results.

Score: _____ x 6 = (30 Points Possible)

Application and Enrollment:

Application Period:

- **Explanation of charter school market plan and admissions policy**
- **Describe the charter school proposed application for enrollment**
- **Describe how the lottery for the charter school will be conducted**

Application Period:

0-1	Few or none of the criteria in the category are adequately addressed in the written description for this area. Little evidence to support and indicate effective practice and proposed results is present.
2-3	Most of the criteria in the category are addressed in the written description for this area. The evidence that is included adequately indicates effective practice and proposed results.
4-5	All criteria in the category are comprehensively addressed in the written description of performance in this area. The evidence included is detailed and thorough with information that clearly substantiates effective practice and proposed results.

Score: _____ x 6 = (30 Points Possible)

Enrollment Limits:

- **List what the charter school maximum enrollment for instructional student groupings will be**
- **List the maximum school enrollment figures for the charter school**
- **Description of the charter school lottery process**

Enrollment Limits:

0-1	Few or none of the criteria in the category are adequately addressed in the written description for this area. Little evidence to support and indicate effective practice and proposed results is present.
2-3	Most of the criteria in the category are addressed in the written description for this area. The evidence that is included adequately indicates effective practice and proposed results.
4-5	All criteria in the category are comprehensively addressed in the written description of performance in this area. The evidence included is detailed and thorough with information that clearly substantiates effective practice and proposed results.

Score: _____ x 6 = (30 Points Possible)

School Calendar:

- **First day of instruction for the charter school**
- **Last day of instruction for the charter school**
- **The total number of instructional days for the charter school**
- **List the total number of instructional hours for the school year**
- **The proposed school calendar for the charter school is provided**

Note: Assure number of hours of instruction meet state requirements

School Calendar:

0-1	Few or none of the criteria in the category are adequately addressed in the written description for this area. Little evidence to support and indicate effective practice and proposed results is present.
2-3	Most of the criteria in the category are addressed in the written description for this area. The evidence that is included adequately indicates effective practice and proposed results.
4-5	All criteria in the category are comprehensively addressed in the written description of performance in this area. The evidence included is detailed and thorough with information that clearly substantiates effective practice and proposed results.

Score: _____ x 10 = (50 Points Possible)

School Administration and Staff:

- The process for staffing at the charter school is described
- The teacher/student ratio at the charter school is provided
- Describe the coordination with the teacher's union and District requirements for Charter staffing
- Describe the procedures for charter school manager and teacher evaluation
- Describe the areas planned for professional development as they relate to the mission of the Charter

School Administration and Staff:

0-1	Few or none of the criteria in the category are adequately addressed in the written description for this area. Little evidence to support and indicate effective practice and proposed results is present.
2-3	Most of the criteria in the category are addressed in the written description for this area. The evidence that is included adequately indicates effective practice and proposed results.
4-5	All criteria in the category are comprehensively addressed in the written description of performance in this area. The evidence included is detailed and thorough with information that clearly substantiates effective practice and proposed results.

Score: _____ x 10 = (50 Points Possible)

Federal and State Requirements:

- Description of how the charter school will provide special instruction
- List how the charter school will comply with federal and state laws and all areas of compliance as listed in the assurances
- Describe the plan for providing services to special needs and ELL students

Federal and State Requirements:

0-1	Few or none of the criteria in the category are adequately addressed in the written description for this area. Little evidence to support and indicate effective practice and proposed results is present.
2-3	Most of the criteria in the category are addressed in the written description for this area. The evidence that is included adequately indicates effective practice and proposed results.
4-5	All criteria in the category are comprehensively addressed in the written description of performance in this area. The evidence included is detailed and thorough with information that clearly substantiates effective practice and proposed results.

Score: _____ x 6 = (30 Points Possible)

4) Facilities and Finance

Accounting and Finance:

- Explanation of the budget for charter school status
- Description of the projected expenses for the charter school for year one
- Describe the revenue streams for the charter school including:
 - 1) Categorical funding
 - 2) Per pupil revenue funding
 - 3) Federal aid (e.g. Title 1, special education)
 - 4) Other anticipated funding sources including the grant awarded for a successful charter school status application
- Complete budget form and narrative

Accounting and Finance:

0-1	Few or none of the criteria in the category are adequately addressed in the written description for this area. Little evidence to support and indicate effective practice and proposed results is present.
2-3	Most of the criteria in the category are addressed in the written description for this area. The evidence that is included adequately indicates effective practice and proposed results.
4-5	All criteria in the category are comprehensively addressed in the written description of performance in this area. The evidence included is detailed and thorough with information that clearly substantiates effective practice and proposed results.

Score: _____ x 20 = (100 Points Possible)

Site and Facilities:

- List the charter school street address
- Explain or list student instructional groupings to be served
- List how many classrooms and restrooms will be in the charter school
- Explanation of the other rooms in the charter school building including rooms for special services
- Explanation of why this location was selected for the charter school

Site and Facilities:

0-1	Few or none of the criteria in the category are adequately addressed in the written description for this area. Little evidence to support and indicate effective practice and proposed results is present.
2-3	Most of the criteria in the category are addressed in the written description for this area. The evidence that is included adequately indicates effective practice and proposed results.
4-5	All criteria in the category are comprehensively addressed in the written description of performance in this area. The evidence included is detailed and thorough with information that clearly substantiates effective practice and proposed results.

Score: _____ x 10 = (50 Points Possible)

Liability Assurance:

- Description of the legal liability between application developer and the local school board
- Describe the charter school types and amount of insurance coverage

Liability Assurance:

0-1	Few or none of the criteria in the category are adequately addressed in the written description for this area. Little evidence to support and indicate effective practice and proposed results is present.
2-3	Most of the criteria in the category are addressed in the written description for this area. The evidence that is included adequately indicates effective practice and proposed results.
4-5	All criteria in the category are comprehensively addressed in the written description of performance in this area. The evidence included is detailed and thorough with information that clearly substantiates effective practice and proposed results.

Score: _____ x 4 = (50 Points Possible)

Transportation Plan:

- **Description of the transportation plan for charter school students (resident and non-resident)**
- **Explanation of the transportation plan for the needs of low-income and special needs students**
- **Describe how the school buses or small vehicles will meet the safety and operating standards for the charter school**

Transportation Plan:

0-1	Few or none of the criteria in the category are adequately addressed in the written description for this area. Little evidence to support and indicate effective practice and proposed results is present.
2-3	Most of the criteria in the category are addressed in the written description for this area. The evidence that is included adequately indicates effective practice and proposed results.
4-5	All criteria in the category are comprehensively addressed in the written description of performance in this area. The evidence included is detailed and thorough with information that clearly substantiates effective practice and proposed results.

Score: _____ **x 6 = (50 Points Possible)**